

## CINC Registration/Sign In

CLA is pleased to announce the implantation of a new task management system, CINC. This will allow residents to submit design review requests online and track the progress live.

Additionally, if you are in a community where CLA provides covenant enforcement services, your violation notices will be stored for you in your CINC account

Below are the steps to create your login and how to sign in;

**Step 1:** Follow the link below;

<https://cla.cincwebaxis.com>

In the upper right corner, there will be a Sign In button. Click on this button and then click Create Account and follow the steps on the screen.

**Step 2:** From here, Management may need to approve your login. Login approval will take place within 24 business hours. Once logged in, the top of the page will say your community's name.

Below the community's name there will be various tabs:

**Documents:** This tab will have all governing documents, design request items, and guidelines.

**Design Requests:** There will be a tab named ACC Requests. Click on this tab and from here, you can submit the request directly to the management company and design committee.

**Violations:** If you have any violations, they will show up directly in the Violations tab. We will continue to send violation notices in the mail, along with sending you a notification to your CINC account.

**Contact us:** Click here as an easy way to contact the management company regarding questions or concerns.

If you have any questions, please contact [DesignReview@CLAconnect.com](mailto:DesignReview@CLAconnect.com)

We look forward to working with you in this new management system.