

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WOODBOURNE HOMEOWNERS ASSOCIATION HELD JUNE 17, 2020

A special meeting of the Board of Directors of the Woodbourne Homeowners Association ("HOA" or "Board") was held on Wednesday, June 17, 2020, at 7:00 p.m., as a virtual meeting via MS Teams due to the COVID-19 pandemic.

Attendance Directors In Attendance Were:

Sharon Erickson
Jeff Lubthisophon
James Meyer
Justin Sasso
Brittney Rodgers

Also In Attendance Were:

Kim Herman, Geol Scheirman; CliftonLarsonAllen LLP
Susie Ellis; CPS
Jeff Hoffman; resident
Bruce Tonilas; resident

I. Call to Order

The Board called the meeting to order at 7:04 p.m.

II. Public Comment

Mr. Tonilas requested an appeal to the denial he received to replace his driveway, noting it would be the same color as brick and the stamped concrete walkway would be in colored in the desert tan shade. The Board stated they will review and discuss his request and Ms. Herman will be in touch with their decision.

III. Committee Reports

A. Landscaping

a. Review and Consider Approval of Ash Tree Bids – Tabled

Ms. Herman provided an update, noting she and Mr. Scheirman are working on proposals for tree trimming.

B. Pool/Clubhouse

Ms. Herman noted the pool opening seems to be going well. The Board discussed sending a notice to residents permitting reservations to be made two times per week. Mr. Hoffman offered to act as a liaison.

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C. Design Review Committee – 15 Requests since Previous Meeting

Ms. Herman provided an update on design review requests. The Board requested Sherwin Williams links to be added to the website.

D. Covenant Enforcement – Update from Susie Ellis

Ms. Ellis reviewed the covenant enforcement report. Following discussion, it was determined the number of violations will be removed from the newsletter.

E. Social Events

a. Large Item Pick Up – June 27th

The Large Item Pick Up event is confirmed. Details of the event will be sent in an email blast to the residents.

b. Garage Sale

The Garage Sale will be held on August 8th, pending any changes to State Covid-19 restrictions.

c. 4th of July Parade

The Board determined that due to Covid-19 gathering restrictions the annual July 4th Parade would be cancelled.

d. Wood Chipper Event

The Wood Chipper Event will be held August 22nd from 10:00 a.m. to 2:00 p.m. The Board decided one chipper and crew would cover the Community's needs.

IV. Administrative Matters

A. Review and Approval of May 20, 2020 Board Meeting Minutes

Following review, upon a motion duly made by Director Meyer, seconded by Director Sasso and, upon a vote unanimously carried, the Board approved the May 20, 2020 Board Meeting Minutes.

B. Review and Accept April 30, 2020 Financial Statements

Following review, upon a motion duly made by Director Meyer, seconded by Director Lubthisophon and, upon vote unanimously carried, the Board accepted the April 30, 2020 Financial Statements. The Board reviewed actual expenses compared to budgeted expenses.

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a. Review Delinquent Accounts

The Board reviewed delinquent accounts.

C. Ratify Approval of Current Claims

Upon a motion duly made by Director Sasso, seconded by Director Erickson and, upon a vote unanimously carried, the Board ratified approval of current claims in the amount of \$56,703.93

D. Ratify Waste Connections Service Agreement for Large Item Pickup Event

Upon a motion duly made by Director Meyer, seconded by Director Sasso and, upon a vote unanimously carried, the Board ratified the Waste Connections Service Agreement for Large Item Pickup Event

E. Other

None.

V. Old Business

None.

VI. New Business

A. Other

Mr. Scheirman and Director Meyer are working on FOB programming.

Director Meyer noted his access to the security cameras.

The Board discussed the number of Board members.

VII. Executive Session

Upon a motion duly made by Director Meyer, seconded by Director Sasso and, upon a vote unanimously carried, the Board entered into Executive Session at 8:28 p.m. Upon a motion duly made by Director Meyer, seconded by Director Sasso and, upon a vote unanimously carried, the Board exited the Executive Session at 8:59 p.m.

Upon a motion duly made by Director Meyer, seconded by Director Erickson and, upon a vote unanimously carried the Board determined the following:

#610360 – The request for the driveway was denied, only grey was permitted for driveways, however the colored, lighting, stamped walkway is acceptable and approved.

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VIII. Adjournment

Upon a motion duly made by Director Meyer, seconded by Direct Sasso, and, upon a vote unanimously made, the Board adjourned the meeting at 9:00 p.m.

Respectfully submitted,

DocuSigned by:

Sharon Erickson

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Secretary for the meeting