

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WOODBOURNE HOMEOWNERS ASSOCIATION HELD MAY 20, 2020

A special meeting of the Board of Directors of the Woodbourne Homeowners Association ("HOA" or "Board") was held on Wednesday, May 20, 2020, at 7:00 p.m., as a virtual meeting via MS Teams due to the COVID-19 pandemic.

Attendance Directors In Attendance Were:

Sharon Erickson
Jeff Lubthisophon
James Meyer
Justin Sasso

Also In Attendance Were:

Kim Herman, Geol Scheirman; CliftonLarsonAllen LLP
Landon Bradbury; Perfect Pools

I. Call to Order

The Board called the meeting to order at 7:02 p.m.

II. Public Comment

None.

III. Committee Reports

A. Landscaping

Ms. Herman provided an update, noting she is working on proposals for tree trimming.

a. Review and Consider Approval of Ash Tree Bids - Tabled

B. Pool/Clubhouse

a. Discuss Pool Opening

The Board discussed the potential restrictions and regulations for the 2020 pool season and agreed that the soonest the pool was likely to open if the pools were permitted to open would be June 15, 2020. The Board requested management to work with Perfect Pools to determine what would be needed and restricted for opening.

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b. Review and Discuss 2020 Swim Team

Following discussion, the Board noted that the 2020 Swim Team is most likely not going to be allowed to take place with the Safer-At-Home restrictions and Executive Orders.

c. Review and Discuss Pool Bathroom Renovations

Mr. Scheirman provided an update.

C. Design Review Committee – Seven Requests in April

Ms. Herman provided an update on requests reviewed and noted Director Lubthisophon was working with Ms. Fra

D. Covenant Enforcement – Update from Susie Ellis

This item was tabled.

E. Social Committee

The Board noted that all events are cancelled or postponed until additional information is available from the State and Health Department. It was requested that management confirm the horse of carriages are reserved for December.

IV. Administrative Matters

A. Ratify Updated Board Offices

Following review, upon a motion duly made by Director Meyer, seconded by Director Erickson and, upon vote unanimously carried, the Board ratified the Board Offices. Director Sasso reviewed the process.

B. Review and Approval of April 15, 2020 Board Meeting Minutes and Accept April 15, 2020 Annual Meeting Minutes

Following review, upon a motion duly made by Director Lubthisophon, seconded by Director Erickson and, upon vote unanimously carried, the Board approved the April 15, 2020 Board Meeting Minutes and Accepted the April 15, 2020 Annual Meeting Minutes.

C. Review and Accept March 31, 2020 Financial Statements

Following review, upon a motion duly made by Director Lubthisophon, seconded by Director Erickson and, upon vote unanimously carried, the Board accepted the March 31, 2020 Financial Statements.

a. Review Delinquent Accounts

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This item was tabled.

D. Ratify Approval of Current Claims

Upon a motion duly made by Director Meyer, seconded by Director Sasso and, upon vote unanimously carried, the Board ratified approval of current claims.

E. Other

None.

V. Old Business

A. Other

None.

VI. New Business

A. Ratify Approval for Pool Concrete Proposal

Upon a motion duly made by Director Lubthisophon, seconded by Director Sasso and, upon vote unanimously carried, the Board ratified approval of the Pool Concrete Proposal.

B. Discuss Clubhouse Recording Device

Director Meyer replaced the clubhouse recording device and it is all set. The Board will monitor it.

C. Other

None.

VII. Executive Session

Not necessary.

VIII. Adjournment

Upon a motion duly made by Director Crosby, seconded by Direct Erickson, and, upon a vote unanimously made, the Board adjourned the meeting at 8:55 p.m.

Respectfully submitted,

DocuSigned by:

Sharon Erickson

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Secretary for the meeting

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Sharon Erickson
woodbourne.2018s@hotmail.com
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Certified Delivered	Security Checked	6/23/2020 7:53:46 PM
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